



## MINUTES OF REGULAR MEETING OF THE BOARD OF DIRECTORS

IDYLLWILD WATER DISTRICT  
25945 Highway 243  
Idyllwild, CA 92549

May 17, 2023 – 6:00 P.M.

### AGENDA

#### CALL TO ORDER

President Schelly called the meeting to order at 6:03 p.m.

#### ROLL CALL

Directors Olson, Kunkle, and President Schelly were present. Vice President Szabadi was absent (vacation). General Manager Havener, General Counsel Guiboa, and Chief Financial Officer Shouman were present.

#### PUBLIC COMMENTS

Carrie Goffried commented on a recent sewer audit on a property that she manages. Diane Marcy inquired about proposed rate tiers.

Steve Molten inquired about reducing the proposed rate structure from five to three years.

Marge Muir inquired about the number of water and sewer accounts.

#### 1. CONSENT CALENDAR

##### A. MINUTES

Regular Board Meeting: April 19, 2023

##### B. FINANCIAL REPORTS

1. Income statement for the tenth month ending April 30, 2023

2. District warrants for April 2023

Check #17677 – 17716	= \$ 146,151.44
Gross Payroll	= \$ 67,543.00
Federal/State PR taxes	= \$ 6,230.00
LAIF Transfers	= \$ 0.00
Transfers/charges	= \$ 342.00

##### C. OPERATIONS REPORT



**DIRECTOR COMMENTS**

None

**PUBLIC COMMENTS**

None

A **MOTION** was made by Director Olson to approve the Consent Calendar. Director Kunkle seconded.

The vote was as follows:

**AYES**

Director Olson  
Director Kunkle  
Director Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

Vice President Szabadi

**Motion approved.**

**INFORMATION**

**2. GENERAL MANAGER REPORT**

General Manager Havener presented his report and addressed questions.

**DISCUSSION ITEMS**

**3. EMPLOYEE MANUAL, CHAPTER 5**

**DIRECTOR COMMENTS**

Director Schelly inquired about several items in Chapter 5 and the staff answered.

**PUBLIC COMMENTS**

None



## **ACTION ITEMS**

### **4. BUILDING AD HOC COMMITTEE UPDATE**

#### **DIRECTOR COMMENTS**

Director Olson provided an update on the lower administration building.

#### **PUBLIC COMMENTS**

Steve Molten stated that he prefers spending less money to address the situation. Mitch Davis inquired if prevailing wages are required for repairing the lower administration building.

No action taken.

### **5. APPROVE RESOLUTION NO. 790 WATER STAND-BY ASSESSMENTS FOR FY 2023 - 2024**

The Board of Directors will hold a Public Hearing to consider approving Resolution No. 790 for Water Stand-By Assessments for FY 2023 – 2024 for undeveloped parcels within the Idyllwild Water District water service area.

#### **PUBLIC HEARING**

Public Hearing opened at 6:45 p.m.

#### **DIRECTORS COMMENTS**

None

#### **PUBLIC COMMENTS**

Jessica Priefer inquired about the proposed increases.

The Public Hearing closed at 6:51 p.m.

**A MOTION** was made by Director Kunkle to approve Resolution No. 790 for Water Stand-By Assessments for FY 2023 – 2024 for undeveloped parcels within the Idyllwild Water District water service area. Director Olson seconded.



The vote was as follows:

**AYES**

Director Olson  
Director Kunkle  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

Vice President Szabadi

**Motion approved.**

**6. APPROVE RESOLUTION NO. 791 SEWER STAND-BY ASSESSMENTS FOR FY 2023 - 2024**

The Board of Directors will hold a Public Hearing to consider approving Resolution No. 791 for Sewer Stand-By Assessments for FY 2023 – 2024 for undeveloped parcels within the Idyllwild Water District Improvement District No. 1 (sewer service area).

**PUBLIC HEARING**

Public Hearing opened at 6:52 p.m.

**DIRECTORS COMMENTS**

None

**PUBLIC COMMENTS**

Steve Molten inquired about Prop 2018 notices going to all accounts.

The Public Hearing closed at 6:54 p.m.

**A MOTION** was made by Director Olson to approve Resolution No. 791 for Sewer Stand-By Assessments for FY 2023 – 2024 for undeveloped parcels within the Idyllwild Water District Improvement District No. 1 (sewer service area). Director Kunkle seconded.

The vote was as follows:



**AYES**

Director Olson  
Director Kunkle  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

Vice President Szabadi

Motion approved.

**7. WATER SHORTAGE CONTINGENCY PLAN (ORDINANCE NO. 66)**

The Board of Directors will consider adjusting Conservation Stage 2 to Stage 1.

**STAFF COMMENTS**

General Manager Havener provided an overview of the current water conditions, that the District has been below the 50% pumping capacity for three months, and recommends the District lower the Conservation Stage to Stage 1, which is the lowest Stage.

**DIRECTORS COMMENTS**

President Schelly provided a brief statement about the various Stages.

**PUBLIC COMMENTS**

None

**A MOTION** was made by Director Olson to adjust Conservation Stage 2 to Stage 1.  
Director Kunkle seconded.

The vote was as follows:

**AYES**

Director Olson  
Director Kunkle  
President Schelly

**NAYS**

**ABSTAIN**

**ABSENT**

Vice President Szabadi

Motion approved.





### **CLOSED SESSION**

Board entered Closed Session at 7:17 p.m.

8. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOV'T CODE SECTION 54956.8**

Property Description: Assessor's Parcel Number (APN) 906-040-021

Agency: Idyllwild Water District

District Negotiator: Leo Havener, General Manager

Negotiating Parties: Malek Alqadi

Under Negotiation: Price and Terms

9. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR – GOV'T CODE SECTION 54956.8**

Property Description: Assessor's Parcel Number (APN) 557-120-002

Agency: Idyllwild Water District

District Negotiator: Leo Havener, General Manager

Negotiating Parties: Idyllwild Arts School

Under Negotiation: Price and Terms

The Board resumed Open Session at 7:25 p.m.

### **REPORT FROM CLOSED SESSION**

No reportable action.

### **DIRECTORS COMMENTS**

Director Kunkle stated that he would have preferred the Town Hall Meetings were a Special Board Meeting.

President Schelly commented that he appreciates the Board reviewing the Personnel Manual by chapter so that the Board is better informed as to when changes are required to the Manual.

President Schelly requested that District vehicles repairs and replacements be an agenda item at the June 21, 2023, Regular Board Meeting.

### **ADJOURNMENT**

Board adjourned at 7:25 p.m.



The next Board meeting is a Special Board Meeting scheduled for Wednesday, June 7, 2023, at 6:00 p.m., to be held at the Idyllwild Water District Boardroom, 25945 Hwy. 243, Idyllwild, CA 92549.

IDYLLWILD WATER DISTRICT

BY:

A handwritten signature in blue ink, appearing to read "Leo Havener", written over a horizontal line.

Leo Havener  
BOARD SECRETARY

IDYLLWILD WATER DISTRICT

BY:

A handwritten signature in black ink, appearing to read "Charles Schelly", written over a horizontal line.

Dr. Charles Schelly  
BOARD PRESIDENT